

**2024-2025  
MEMORANDUM OF  
UNDERSTANDING**

**Between the Alachua County Public Schools and the  
Alachua County Education Association**

**Pre-Planning for Paraprofessionals**

The parties of this Memorandum of Understanding agree to the following with regard to compensation for Pre-Planning for Paraprofessionals for the 2024-2025 School Year.

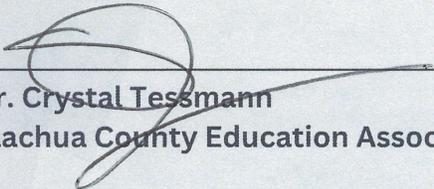
Paraprofessionals will be paid for one (1) four (4) hour day at their regular rate of pay during pre-planning week during the 2024-2025 school year. Paraprofessionals working directly with students will be paid an additional day of four (4) hours at their regular rate of pay in order to collaborate with the instructional staff with whom they will share students.

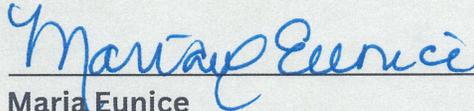
In an effort to have consistency and ensure efficiency, the Principal will set the date/times that paraprofessionals will have for their pre-planning days.

The Principal will schedule their paraprofessionals for either one (1) or two (2) four hour days. The Year Round school paraprofessionals will be included in the pre-planning days.

Paraprofessionals will be notified regarding the pre-planning work date no later than Friday, May 31, 2024.

Dated this 8 day of April 2024.

  
\_\_\_\_\_  
Dr. Crystal Tessmann  
Alachua County Education Association

  
\_\_\_\_\_  
Maria Eunice  
Alachua County Public Schools